

TOWNSHIP OF LIVINGSTON

TYPICAL CHECKLIST: BATHROOM / KITCHEN ALTERATIONS

1. Need a copy of contractors' current Home Improvement card.
**** Applications will not be accepted with out this information ****
2. Need three (3) sets of building plans. Show structural changes. In addition to actual plans, if possible, plans on discs would be appreciated for our scanning purposes.
3. Need to fill out applicable sub-code sections including description of work. Contractors must sign applications and Electric and Plumbing sub-code sections must have the contractor's raised seal.
4. Need homeowner's plan certification section of application completed- unless plans are drawn by a New Jersey registered architect.
5. The fire section of the application or the compliance form must be completed for all smoke alarms.
6. Specify interior wall / ceiling material and thickness proposed.
7. Please indicate any structural changes and direct replacement of appliances.

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