



# PRELIMINARY PLAT CHECKLIST

**APPLICANT:** \_\_\_\_\_  
**PROPERTY:** \_\_\_\_\_  
**BLOCK(S):** \_\_\_\_\_ **LOT(S):** \_\_\_\_\_ **ZONE:** \_\_\_\_\_

Applicant		TWP
SHOWN/PROVIDED - Y/N	N/A	SHOWN/PROVIDED - Y/N

## PRELIMINARY PLAT DETAILS

The preliminary plat shall be prepared by a licensed New Jersey licensed architect, professional engineer, land surveyor or professional planner, at a scale of not more than 100 feet to the inch. The plat shall show or be accompanied by sufficient information to establish the design, arrangement and dimensions of streets, lots and other planned features as to form, size and location. This information shall form the basis for the general terms and conditions upon which preliminary approval may be granted and shall include:

1	A key map showing the entire subdivision and its relation to surrounding areas within 500 feet of the extreme limits thereof.			
2	The proposed name of the subdivision. The name shall not duplicate, be the same in spelling or alike in pronunciation with any other recorded subdivision, except that plats of portions of a larger subdivision may bear the same name if the several portions are consecutively numbered by section.			
3	The name and address of the person who prepared the plat, the date of its preparation, the scale thereof and the reference meridian and a North arrow.			
4	The Tax Map block and lot numbers.			
5	The present zoning district(s) within which the subdivision and adjoining properties are located.			
6	The name and address of the record owner(s), along with certification that the applicant is the owner of the land or his authorized agent or that the owner has given consent under an option agreement, giving names and addresses of both.			
7	If the applicant is a corporation or a partnership, the application form shall list the names and addresses of all stockholders or individual partners owning at least 10% of its stock of any class or at least 10% of the interest in the partnership, as the case may be.			
8	The names of adjacent subdivisions, if any, and of the owners of adjoining parcels of unsubdivided land.			
9	The acreage of the tract to be subdivided to the nearest 10th of an acre.			
10	Certification from the Township Tax Collector that no taxes, or assessments for local improvements, are due or delinquent on the subject property.			
11	Existing contours with intervals of not more than five feet where the slope is greater than 10%, and not more than two feet where the slope is less than 10%. Elevations are to be based on sea level datum. Inquiry respecting such datum shall first be made at the office of the Township Engineer.			

12	The location of and principal dimensions for all proposed streets, sidewalks, alleys, rights-of-way, easements, lot lines, drainage rights-of-way and areas to be reserved for public use.			
13	Plans for utility systems such as water, gas, storm and sanitary sewers, telephone, cable and electricity, if underground, and showing location of poles where telephone, cable and electric service are overhead. Connections to existing or proposed utility systems should be shown.			
14	Plans and profiles of all proposed streets and sidewalks within the subdivision, and profiles of existing or future continuing streets, a minimum distance of 200 feet beyond the subdivision boundaries. The central angle of all arcs and curves along all street lines shall be shown.			
15	A copy of any protective covenants or deed restrictions applying to land being subdivided.			
16	A soil erosion and sediment control plan, if required in accordance with N.J.S.A. 4:24-39 et seq. or successor legislation. Said plan shall be submitted to the Soil Conservation District in accordance with said statute, and approval of the application shall be conditioned upon certification of the soil erosion and sediment control plan by the district.			
17	A map showing the entire drainage area and the drainage area contributing to each pertinent drainage structure along with drainage tabulation sheets showing calculations for each drainage area. Each drainage area shall be marked for identification purposes.			
18	The location, widths and names of existing or platted streets, railroad rights-of-way, permanent buildings, easements, watercourses, bridges, culverts and school park and playground sites.			
19	A statement setting forth: (a) The proposed use of lots, stating the type of residential buildings with the number of proposed dwelling units. (b) The type of business or industry, so as to reveal the effect of the development on traffic, fire hazards or congestion of population. (c) The source of water supply. (d) Provisions for sewage disposal, drainage and flood control.			
20	An environmental impact statement as required in Chapter 130, Environmental Impact Statement, of the Code of the Township of Livingston.			
21	A stormwater management plan as required by Article XIII of this Chapter.			
22	Copies of any pending or approved application for a Tree Removal Permit, and all related plans or drawings, as required in Chapter 306, Trees, of the Code of the Township of Livingston.			
<i>Explain any details not shown and provide the grounds for requested relief from requirement to be shown:</i>				
Signature and Seal of person preparing Preliminary Plat Checklist			Date	